

## NOTICE OF ANNUAL STOCKHOLDERS' MEETING September 30, 2020, 10:00 AM Via Zoom.

## To All Stockholders:

Kindly take notice that the Annual Stockholders' Meeting of **DoubleDragon Properties Corp.** (the "**Company**") for the year 2020 will be held on September 30, 2020, 10:00 AM through remote communication via Zoom. The link will be provided at least three (3) days prior to the meeting. Registration for the said meeting will be from 9:00 AM September 13, 2020 to 6:00 PM of September 23, 2020.

The agenda of the meeting is set forth below:

- 1) Call to Order;
- 2) Certification by the Corporate Secretary of the Presence of Quorum;
- 3) Reading and Approval of the Minutes of the Previous Stockholders' Meeting;
- 4) Company Updates and Report;
- 5) Approval of the 2019 Audited Financial Statements and the 2019 Annual Report;
- 6) Ratification of the Actions of the Board of Directors and Officers;
- 7) Election of Directors;
- 8) Appointment of External Auditors;
- 9) Other Matters; and
- **10)** Adjournment

The Board of Directors fixed the end of trading hours of the Philippine Stock Exchange ("PSE") on <u>September 8, 2020</u> as the record date (the "Record Date") for the determination of the common stockholders who are entitled to notice and to vote at the meeting and any adjournment thereof.

To participate in the annual meeting, the stockholders must register from 9:00 AM September 13, 2020 to 6:00 PM of September 23, 2020. The procedure for participation in the annual meeting via remote communication and voting in absentia are contained in Annex "A" to this Information Statement.

In the event that you cannot personally join the meeting, you are hereby requested to accomplish the attached proxy form, which need not be notarized, and email the same at <u>corporatesecretary@doubledragon.com.ph</u> or return the same to the office of the Corporate Secretary at DoubleDragon Headquarters, 10<sup>th</sup> Floor, Tower 1, DoubleDragon Plaza, DD Meridian Park, Corner Macapagal Avenue and EDSA Extension, Bay Area, Pasay City, Metro Manila no later than 6:00 P.M. on September 25, 2020. Kindly refer to Annex "A" for the requirements for registration.

Thank you very much.
Pasay City, August 24, 2020.

## BY THE ORDER OF THE BOARD OF DIRECTORS

Ferdinand J. Sia
President

**NOTE:** 

It is important that all stockholders be represented at the meeting. Common Stockholders who are unable to attend in person are requested to immediately sign, date, and email the accompanying proxy form. In the event a stockholder decides to personally participate in the meeting, he/she may, if he/she wishes, revoke the proxy and vote his/her shares in person.